ESTIMATED CONFERENCE EXPENSE WORKSHEET
Use this worksheet to calculate your possible conference costs. Type only in the fields marked in pale green.

Name:	Esam Alzahrani
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Name of Conference:	internatinal conference on Data Engineering
Conference Location:	Arlington, VA
Conference Date(s):	Apr 1-5 2012

					Amount

Registration Fees

						Amount
1 Registration		Member	x	Non-Member	Student	$440.00
2 Membership		Member		Non-Member	x Student	$62.00
3 Additional Events	(place an "X" by each one you plan to attend and enter the cost under the "Amount" column)					
4			Banquet			
5			Awards/Speakers Luncheon			
6			Trainings/Seminars			
7			Social Events			
Registration Subtotal						*$502.00*

Travel

						Amount
1 Ticket		Air		Train	Bus	
2 Car	x	Personal		Rental		
3 Car mileage	###	miles	@	$0.44	per mile	$59.40
4 Tolls						
5 Misc. travel expenses (e.g., insurance, taxis, etc.)						
Travel Subtotal						*$59.40*

Hotel/Lodging

			Amount
1 Number of Nights	Cost per night		$0.00
2 State/local taxes (per night)			$0.00
3 Local Parking Costs (per day)			$0.00
4 Technology Fees (per day)			$0.00
5 Other miscellaneous expenses (for the entire trip, explain below):			
Hotel/Lodging Subtotal			*$0.00*

Meals

				Amount
1 Breakfast	# of days	cost per meal	# of travelers	$0.00
2 Lunch	# of days	cost per meal	# of travelers	$0.00
3 Dinner	# of days	cost per meal	# of travelers	$0.00
4 Miscellaneous expenses (e.g., bar tab, meals for family members, snacks)				
Meals Subtotal				*$0.00*

Extras

	Amount
1 Golf Package	
2 Tours	
3 Tourist Items	
4 Other miscellaneous expenses (for the entire trip, explain below):	
Extras Subtotal	*$0.00*

GRAND TOTAL	**$561.40**